

OFFICE OF THE DIRECTOR-CUM-MEDICAL SUPERINTENDENT,  
MENTAL HEALTH INSTITUTE, S.C.B. MEDICAL COLLEGE HOSPITAL, CUTTACK.  
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TENDER BOOK

Date of Sale of Tender Documents	-	16.07.2018 at 11.00 AM
Last Date of receipt of the Tender Document	-	06.08.2018 up to 5.00 P.M.
Date of Opening of Technical BID Document	-	07.08.2018 at 4.00 PM

DATE & TIME OF OPENING OF THE COMMERCIAL: SHALL BE INTIMATED  
BID DOCUMENT SEPARATELY.

Place of Receipt of Tender Documents/  
Address for communication and place  
of opening of Bids.

Office of the Director-cum-Medical Superintendent,  
Mental Health Institute, S.C.B. Medical College  
Hospital, Cuttack.

General Terms & Conditions for Supply Instrument & Equipment to Mental Health Institute, Cuttack,  
Odisha.

TERMS AND CONDITIONS

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1. The Manufacturers / Suppliers / Authorized Distributor / Dealers are eligible to participate in this Tender.
2. The Bids shall be opened in presence of the tenderers or their authorized representatives. The representatives to be present at the time of opening of tender should produce an authorization letter from the bidders. There is no bar for opening the tender by the competent authority even if the bidder or his representative is not present.
3. An index/Check list to be attached as the 1<sup>st</sup> page of the Technical Bid indicating the list of all documents enclosed with the tender.
4. The tenderer must be enclosed the copy of the money receipt in support of purchase of tender papers or a bank draft amounting to **Rs.500/-** in favour of the “The Director-cum-Medical Superintendent, Mental Health Institute, SCB Medical College Hospital, Cuttack”, when the tender form will be downloaded from the website at the time of submission of tender paper.
5. The tender should be in “Two BID type”. All documents should be sealed in an envelope superscribed as “TECHNICAL BID” and the price of each item should furnish in another sealed cover superscribed as “PRICE BID”. Both the envelopes should be enclosed in another sealed envelopes superscribed as “TENDER FOR SUPPLY OF INSTRUMENTS & EQUIPMENTS TO MENTAL HEALTH INSTITUTE, CUTTACK.”
6. The tender documents will be received only through Speed Post or Regd. Post. The authority will not responsible for the postal delay.
7. The E.M.D. of Rs.20,000/- must be deposited in shape of Bank Draft in favour of “ The Director-cum-Medical Superintendent, Mental Health Institute, Cuttack” from any Nationalized Bank payable at Cuttack.
8. The following documents duly signed by the Bidder should be furnished in the envelope in superscribed as (TECHNICAL BID).
  - 8.1 Original money receipt for purchase of BID or Bank Draft.
  - 8.2 Bank Draft regarding E.M.D.
  - 8.3 Attested Xerox copy of the GST Registration Certificate
  - 8.4 Attested Xerox copy of Income Tax Return last 2 years with PAN Card.
  - 8.5 Attested Xerox copy of valid manufacturing license.

- 8.6 Letter of authorization certificate from the manufacturer in case of authorized distributor/dealer.
- 8.7 Detailed Name, address and Phone number/Fax number of Bidder.
- 8.8 Other relevant documents if any desired to be submitted by the bidder.
  
9. The following information should be furnished in the Price Bid.
  - a. Basic price of each item should be quoted in Indian Currency.
  - b. Percentage of GST should be indicated.
10. If any information/ documents furnished by the tenderer are found to be incorrect or misleading at any stage, the tender will be rejected & E.M.D. will be forfeited.
11. The authority/Committee reserves the full right to accept in full or reject any or all the tender without arising any reasons thereof.
12. Payment will be made only after obtaining stock entry certificate from the HOD of the concerned department.
13. E.M.D. of unsuccessful tenderer will be returned back after finalization of the tender.
14. E.M.D. of successful tenderer will be returned back only after receipt of Performance Security.
15. E.M.D. will be forfeited, if the bidder withdraws his participation after the opening of tender.
16. The successful tenderer shall be required to pay a security deposit equal to the amount of 5% of the contract value of the item in shape of Bank Guaranty in favor of the Director-cum-Medical Superintendent, Mental Health Institute, Cuttack from any Nationalized Bank within 21 days from the date of issue of the purchase order.
  
17. The performance security should be in form of a conditional Bank Guaranty valid for 12 months.
  
18. No interest is payable on E.M.D./Bid security.
19. The successful tenderer shall execute an agreement in an authentic non-judicial stamp paper (paid by the tenderer) with the Director-cum-Medical Superintendent, Mental Health Institute, Cuttack regarding supply/payment etc. within 15 days from the date of receipt of the supply order.
20. The items should be delivered to mental Health Institute, Cuttack within one month from the date of issue of the order.
21. The authority shall not be responsible to any damage during the transportation.
22. The rate of items so quoted by the tenderer shall be valid for one year from the date of approval of the tender.
21. It is the responsibility of the suppliers for successful installation & demonstration at their own cost.

22. The rate of items so quoted by the tenderer shall be valid for one year from the date of approval of the tender.
23. In the event of any dispute arises out of this tender / supply / payment and any similar matter will be within the jurisdiction of Cuttack.
24. List of the Instruments & Equipments.

<b>SL.NO</b>	<b>NAME OF THE INSTRUMENTS AND EQUIPMENTS</b>
1	Minnesota multiphasic personality inventory; multiphasic questionnaire (computer kit)
2	16 Personality Factors (English)
3	Million Clinical Multiaxial Inventory-III. T. Million, et. al. 2008
4	Temperament & Character Inventory
5	NEO-5 personality inventory
6	Multiphasic Personality Questionnaire
7	Children's Personality Questionnaire
8	International Personality Disorder Examination
9	Sentence Completion Test
10	Thematic Apperception Test
11	Children Apperception Test
12	Indian adaptation of Rosenweig picture frustration test for children (english)
13	Rorschach psycho diagnostics
14	Clinical Analysis Questionnaire
15	Luria-Nebraska neuropsychological battery (Form 2)
16	AIIMS Neuropsychological battery
17	NIMHANS neuropsychological battery
18	Wisconsin Card Sorting Test- Modified
19	Stroop Neuropsychological Screening Test
20	PGI Battery of Brain Dysfunction
21	Luria-Nebraska neuropsychological battery For Children
22	Object sorting test
23	Wechsler Memory Scale- Fourth Edition
24	PGI Memory Scale
25	Wechsler's intelligence scale for children, fourth edition, India, (WISC-IV INDIA)
26	Malin's Intelligence Scale for Indian Children
27	Wechsler Adult Performance Intelligence Scale
28	Bhatia's battery of performance tests of intelligence (complete form)
29	BKT-Binet Kamath Test of Intelligence (Hindi Version)
30	Stanford- Binet test of intelligence
31	Raven's Colored Progressive matrices
32	Raven's Standard Progressive matrices
33	Gessel Developmental Schedule

34	Vineland Adaptive Behavior Scales, Second Edition
35	NIMHANS battery of learning disability
36	Dyslexia Screening Test- Junior, India Edition (DST-J INDIA)
37	Kaufman Test of Educational Achievement-Third Edition (KTEA-3)
38	Children's PTSD Inventory
39	Yale-Brown obsessive-compulsive scale
40	Beck Depression Inventory
41	Hamilton Depression Scale
42	Hamilton Anxiety Scale
43	Test of Memory Malingering (TOMM)
44	Positive and negative symptoms scale
45	MINI(Mini International Neuropsychiatry Interview)
46	Structured Clinical Interview for DSM-V Disorders(SCID-5 CV)
47	Anxiety Disorder Interview Schedule
48	Stopwatch
49	Clinical Global Impression Scale
50	Quantity of life Inventory (QOLI)
51	Liebowitz Social Anxiety Scale
52	General Health Questionnaire(GHQ) 12
53	General Health Questionnaire(GHQ) 28
54	General Health Questionnaire(GHQ) 30